

No. 17-272/2012-Min. Estt.-6279  
Government of India,  
Ministry of Jal Shakti  
Deptt. of Water Resources,  
River Development & GR,  
Central Ground Water Board,  
NH- IV, Faridabad-121001

Dated: 14 DEC 2021

To

1. The Regional Director

Central Ground Water Board, NR, Lucknow/WR, Jaipur/CR, Nagpur/SR, Hyderabad/ER, Kolkata/NWR, Chandigarh/ NER, Guwahati/ NCR, Bhopal/ WCR, Ahmedabad/ SWR, Bangalore/ SER, Bhubaneswar/ KR, Trivandrum/ NWHR, Jammu / MER, Patna/ SECR, Chennai/ NCCR, Raipur/ NHR, Dharamshala/ UR, Dehradun.

2. The Executive Engineer

Central Ground Water Board, Division - I, Ahmedabad/ II, Ambala/ III, Varanasi/ IV, Chennai/ V, Ranchi/ VI Nagpur/ VII, Guwahati/ VIII, Jammu/ IX, Hyderabad/ X, Bhubaneswar/ XI, Jodhpur/ XII, Bhupal/ XIII, Raipur/ XIV, Bangalore/ XV, Kolkata/ XVI, Bareilly/ XVII, Dharamshala

3. The Officer Incharge

Central Ground Water Board, State Unit Office, Agartala/ Shillong/ Itanagar/ Allahabad/ Ranchi/ Belgaum/ Jodhpur/ Pune/ Vishakhapatnam/ R. K. Puram, New Delhi /CGWA, JNH, New Delhi.

4. The Administrative Officer (Local Administration), CGWB, Faridabad.

**Sub: Submission of Annual Property Return for the year ending 31.12.2021 –regarding.**

Sir,

The kind attention of all the officers and officials of CGWB, CGWA, RGI etc. are drawn towards this office letters issued for time to time regarding furnishing Annual Property Return of all officers/ officials of CGWB, CGWA, RGI etc. In this connection, it is stated that **Annual Property Return for the Year 2021 ending 31.12.2021** is mandatorily required to be filled up and **filed to the concerned Head of Office from 1.1.2022 to 31.1.2022** and to be sent by concerned office to CHQ without any loss of time.

It is reiterated, as per DoPT's instructions dated 4.4.2011, that failure to ensure timely submission of APR would result in denial of Vigilance Clearance for any purpose i.e. promotion, MACP, probation, confirmation, permission/NOC for going abroad/passport, applying in other deptts. etc. The non-submission of APR within prescribed time limit (1.1.2022 to

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31.1.2022) will result in denial of vigilance clearance for any of the above or other purpose and cause deprival of the same for which the individual will be responsible.

It may also be brought to the notice of all concerned officers/ officials that delay in any case shall not be accepted and in the event of any delay on the part of any officer/officials, the same shall be recorded in his/her APAR for the year ending March, 2022. The contents of this Circular may please be brought into the notice of all officers/ officials concerned while issuing blank Proforma of Immovable Property Return for submission to HOO duly filled in properly.

All the officers and officials are once again requested to ensure filing of APR of 2021 by 31.1.2022 positively and all HOOs are requested to ensure that APR is properly filled in by all officers and officials from 1.1.2022 to 31.1.2022 duly signed with date and sent to this office immediately.

Encl: As above

Yours faithfully,

  
(P. L. Bhagora)  
Administrative officer

Copy to:-

- 1 The Vigilance Officer, CGWB, CHQ, Faridabad for information with reference to his Note dated 17.12.2019.
- 2 The Programmer, CGWB, NH-IV, Faridabad with the request to upload above Circular on CGWB's website.
- 3 PA to Chairman, CGWB, Bhujal Bhawan, NH-IV, Faridabad
- 4 Sr. PS/PS/PA to all the Members of CGWB, Bhujal Bhawan, NH-IV, Faridabad
- 5 PS to Director (Administration), CGWB, Bhujal Bhawan, NH-IV, Faridabad
- 6 Notice Board.

  
(P. L. Bhagora)  
Administrative officer

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STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 31.12.2021

Name of the Officer :  
Service to which the officer belong :  
Present post held :  
Present pay :  
Level in Pay Matrix :

Name of the District, Sub Division, Taluk and Village in which the property is situated	Name and details of property house present and other land and value	Present Value	If not on/own name state in whose name and his/her relationship to the Government servant	How acquired i. e whether the purchase lease, mortgage immeritance otherwise with the date of acquisition and name with details of persons from which acquired	Annual income from the property	Remarks
1	2	3	4	5	6	7

(Signature of the Officer)